

RICHLAND COUNTY BOARD
OF
DEVELOPMENTAL DISABILITIES
AGENDA

MEETING DATE: April 23, 2025
MEETING TIME: 11:45 a.m.
MEETING LOCATION: Administration Building

- I. ROLL CALL.
- II. APPROVE AGENDA OF APRIL 23, 2025.
- III. CONSENT AGENDA—MOTION.
 - A. Board.
 1. Minutes of March 26, 2025.
 2. Ethics Council:
 - a. Contracts—Resolution.
- IV. REGULAR AGENDA.
 - A. Richland County Foundation Resolution (enclosure)—Motion.
- V. BOARD EDUCATION.
 - A. Financial Reports.
 1. Cash Balance.
 2. Summary of Revenue and Expenditures.
 3. Expenditures: Month/YTD vs Budget.
 4. Revenue: Month/YTD vs Budget.
 5. History of Quarterly Revenue & Expense.
 6. Gift Fund.
 7. 7 Year Profit and Loss
- VI. POLICY DISCUSSION.
 - A. Board Self-Assessment Against Board Means Policies (according to the monitoring schedule).
 1. Communication & Support to the Board—Policy 2.10.
 2. Board Code of Conduct—Policy 3.3.
- VII. ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE.
 - A. Receipt of Monitoring Report—Treatment of Staff—Policy 2.2 (March); Challenges Monitoring (if any); Vote on Compliance.
 - B. New Operational Worries (if any).
 - C. Next Monitoring Report.
 1. Ends—Policy 1.0.
- VIII. COMMUNITY LINKAGE.
- IX. ANNOUNCEMENTS.
- X. ITEMS FOR NEXT AGENDA.
 - A. Adam Herman, Chief Executive Officer, Ohio Association of County Boards (OACB), Overview of OACB (1 hour of credit).
- XI. COMMENTS FROM FLOOR.
- XII. EXECUTIVE SESSION.
- XIII. ADJOURNMENT.

MAY MEETING DATES:

- Ethics Council—May 28, 2025, 11:25 a.m.—Administration Building
- Board Meeting—May 28, 2025, 11:45 a.m.—Administration Building

RICHLAND COUNTY BOARD
OF
DEVELOPMENTAL DISABILITIES
MINUTES
MARCH 26, 2025

Minutes of the Richland County Board of Developmental Disabilities held Wednesday, March 26, 2025, at 11:45 a.m. at the Administration Building, 314 Cleveland Avenue, Mansfield, Ohio.

ROLL CALL

The following Board Members were present:

Mr. Stephen Swank
Mrs. Amanda Chapman
Ms. Regina Jefferson
Mr. Mike Ziegelhofer
Mr. Luke Trieber
Mrs. Jennifer Wagner

The following Board Members were absent and excused:

Mr. Richard Otto

Also in attendance:

Mrs. Michele Giess, Superintendent
Mrs. Alicia Bailey, Director of HR and Fiscal
Mr. Rodney Willis, Director of Medicaid Services
Mrs. Juanita Shenberger, Director of Service and Support
Mrs. Tracy Miner, Manager of SSA
Mrs. Jessica Winans, Director of Residential
Mrs. Melissa Cole, Director of Operations and Administrative Services
Mrs. Julie Litt, Director of Education and Therapy

Guests:

Ms. Raven VanHouten

Mr. Ziegelhofer welcomed everyone and called the meeting to order.

APPROVE AGENDA OF MARCH 26, 2025

Mr. Swank made a motion to approve the agenda; seconded by Mrs. Jefferson. Motion carried unanimously.

CONSENT AGENDA

There being no changes to the consent agenda, Mrs. Wagner made a motion to approve; Mr. Swank seconded. Motion carried unanimously.

A. Board.

- 1. Minutes of February 26, 2025.**
- 2. Superintendent Development Plan.**
Mrs. Giess' Superintendent Development Plan was provided to the board.

REGULAR AGENDA

BOARD EDUCATION

- A. **Financial Reports.**
 - 1. **Cash Balance.**
 - 2. **Summary of Revenue and Expenditures.**
 - 3. **Expenditures: Month/YTD vs Budget.**
 - 4. **Revenue: Month/YTD vs Budget.**

The financial reports were reviewed and discussed. Mrs. Bailey reported the total fund balance as of February 28, 2025 is \$27,012,435. Expenditures were at 121.97% and Revenue was at 45.16%, the target for both is 16.67%. Mrs. Bailey explained that expenses are over due to the COG transfer. Mrs. Bailey stated that we expect revenue to level out in March when levy dollars come in.

POLICY DISCUSSION

- A. **Board Self-Assessment Against Board Means Policies (according to the monitoring schedule).**
 - 1. **Board Job Description—Policy 3.2.**
 - 2. **Delegation to the Superintendent—Policy 4.3.**

The policies were reviewed and there were no concerns.

ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE

- A. **Receipt of Monitoring Report—Treatment of Individuals—Policy 2.1 (Feb.): Challenges to Monitoring (if any); Vote on Compliance.**

Mrs. Giess' monitoring report was received on time. Mr. Swank moved that Policy 2.1: Treatment of Individuals is in compliance; seconded by Mrs. Chapman, motion carried unanimously.

- B. **New Operational Worries.**

Mrs. Giess provided an update regarding recent advocacy efforts. Superintendents, OACB members, and individuals served met with legislators in Washington, D.C. to advocate on issues affecting their communities. The meetings were successful and well-received.

Work is being done at the state level on the budget. There is ongoing monitoring of a Senate bill addressing subminimum wage. If passed, this bill would prevent organizations like RNI Inc. from paying individuals below the minimum wage if certain work requirements are not met. Additionally, there are currently nine bills related to property taxes that are under review. Of particular concern is **HB28**, which seeks to eliminate replacement levies. This is a significant issue for county boards and our county board, as our levies, established in 1985 and 1995, are based on property values from those years. If HB28 is passed, we may need to pursue a replacement levy earlier than anticipated. If the bill takes effect in October or November, there may not be sufficient time to request a replacement levy before it is required. There is also a bill under consideration that addresses continuing levies, which we are monitoring closely to assess its potential impact on our operations. Several other bills are being reviewed, including those related to various property tax exemptions. Another bill proposes granting the Budget Commission more authority in determining whether a levy is necessary. Our local Budget Commission, consisting of the Prosecutor, Auditor, and Treasurer, is closely monitoring this development.

Mrs. Giess is actively participating in a workgroup that has been meeting with Senate legislators to provide education on these issues and advocate for our interests.

C. Next Monitoring Report.

1. Treatment of Staff—Policy 2.2.

COMMUNITY LINKAGE

There were no items for Community Linkage.

ANNOUNCEMENTS

There were no announcements.

ITEMS FOR NEXT AGENDA

There were no items for the next agenda.

COMMENTS FROM FLOOR

There were no comments from the floor.

EXECUTIVE SESSION

There was no executive session held.

ADJOURNMENT

Mrs. Wagner made a motion to adjourn the meeting; Mr. Trieber seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Cole
Secretary Pro Tem