RICHLAND COUNTY BOARD
OF
DEVELOPMENTAL DISABILITIES
AGENDA

MEETING DATE: October 28, 2026
MEETING TIME: 11:45 a.m.
MEETING LOCATION: Administration Building

I. ROLL CALL.
II. APPROVE AGENDA OF OCTOBER 28, 2026—MOTION.
III. CONSENT AGENDA—MOTION.
A. Operations.
B. Board.
1. Minutes of September 23, 2026.
3. Ethics Council:
a. Contracts—Resolution.
CONTRACTS > $75,000:
- Richland Newhope Industries Inc., Active Treatment for Individuals at Raintree and Justine, 01/01/2027—12/31/2027, Not to Exceed: $870,800.
- Clearwater COG, Management Services Agreement, 01/01/2027—12/31/2027, Not to Exceed: $238,824.
- North East Ohio Network Council of Government (NEON COG), Transfer Funds for SFY 2027-2028 Waiver Services and Expenses for Individuals Management Services Agreement, 01/01/2027—12/31/2027, Not to Exceed: $7,793,176 (9) Contracts Below are Included in This Total.

IV. REGULAR AGENDA.
V. BOARD EDUCATION.
A. Appointment of Delegate and Alternate to the OACBDD Delegate Assembly on Wednesday, November 11, 2026, at 6:00 pm—MOTION.
C. Financial Reports.
1. Cash Balance.
2. Summary of Revenue and Expenditures.
3. Expenditures Month to Date Actual to Budget.
4. Revenue Month to Date Actual to Budget.
5. Gift Fund.
B. State Advocacy Work Group Updates—Luke Trieber.
VI. POLICY DISCUSSION.
A. Board Self-Assessment Against Board Means Policies (according to the monitoring schedule).
1. Cost of Governance—Policy 3.8.
2. Superintendent Comp & Benefits—Policy 4.5.
VII. ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE.
A. Receipt of Monitoring Report—Compensation and Benefits—Policy 2.3 (Sept.); Challenges Monitoring (if any); Motion for Compliance.
B. New Operational Worries (if any).
C. Next Monitoring Report.
1. Linkage with the Community and Public Servants—Policy 2.8.
VIII. COMMUNITY LINKAGE.
A. Nominating Committee—Luke Trieber, Dan Barwick, Mike Bichsel (Present Slate of 2027 Officers at the November 18th Meeting).
B. 2027 Proposed Board Budget (Enclosure).
IX. ANNOUNCEMENTS.
A. November board meeting will be held early on November 18, 2026, at 11:45 am.
X. ITEMS FOR NEXT AGENDA.
A. 2027 Planning/Budget.
XI. COMMENTS FROM FLOOR.

XII. EXECUTIVE SESSION.
A. Certain Personnel Matters.
XIII. ADJOURNMENT—MOTION.

NOVEMBER MEETING DATES:

- Board Budget Retreat—November 6, 2026, 11:30 a.m.-1:30 p.m.—Administration Building
- Ethics Council—November 18, 2026, 11:25 a.m.—Administration Building
- Board Meeting—November 18, 2026, 11:45 a.m.—Administration Building

RICHLAND COUNTY BOARD
OF
DEVELOPMENTAL DISABILITIES
MINUTES
September 23, 2026

Minutes of the Richland County Board of Developmental Disabilities held Wednesday, September 23, 2026, at 11:45 a.m. at the Administration Building, 314 Cleveland Avenue, Mansfield, Ohio.

ROLL CALL
The following Board Members were present:
Mr. Mike Bichsel
Mr. Dan Barwick
Mrs. Melissa Tommelleo
Mrs. Jennifer Wagner
Mr. Mike Ziegelhofer
Mr. Luke Trieber
Mrs. Angela Tagg

Also in attendance:
Mrs. Michele Giess, Superintendent
Mrs. Alicia Bailey, Director of HR and Fiscal
Mr. Rodney Willis, Director of Medicaid Services
Mrs. Julie Litt, Director of Education and Therapy Services
Mrs. Tracy Miner, Director of Service and Support
Mrs. Jessica Winans, Director of Residential
Mr. Kevyn Morehead, Manager of Finance
Mr. Troy Smith, Manager of Community Education & Special Projects
Mrs. Melissa Cole, Director of Operations & Administrative Services

Guests:
Mrs. Kristy Slagle, Community Education Associate
Mr. Mitch Berger

Mr. Ziegelhofer welcomed everyone and called the meeting to order.

APPROVE AGENDA OF SEPTEMBER 23, 2026
Mr. Barwick made a motion to approve the agenda; seconded by Mrs. Tagg. Motion carried unanimously.

CONSENT AGENDA
There being no changes to the consent agenda, Mr. Trieber made a motion to approve; Mrs. Wagner seconded. Motion carried unanimously.

A. Board.
1. Minutes of August 26, 2026.
2. Ethics Council.
a. Contracts—Resolution.

The Richland County Board of Developmental Disabilities, as witnessed by the signatures below, by a clear majority of the Board members present for the September 23, 2026 meeting, hereby approves the following expense contract:

CONTRACTS < $75,000

- Linda Remy, Community Education Support, 09/01/2026—08/31/2027, Not to Exceed: $300 or $10 per Hour.

BOARD EDUCATION

A. Financial Reports.

1. **Cash Balance.**
2. **Summary of Revenue and Expenditures.**
3. **Expenditures Month to Date Actual to Budget.**
4. **Revenue Month to Date Actual to Budget.**
5. **Year to Date Levy Comparison**

The financial reports were reviewed and discussed. Mrs. Bailey reported the total fund balance as of August 31, 2026, was $24,586,106. Expenditures were at 60.08% with a target of 66.7% and Revenue was at 57.94% with a target of 66.7%. Mrs. Bailey stated that the Cash Balance is down 8.04%. Mrs. Bailey explained that Revenue is down due to a late property tax payment that was received in September instead of August. The property tax comparison shows us decrease; however, we do anticipate collecting the full budgeted amount for 2026.

B. State Advocacy Work Group Updates—Luke Trieber.

1. Mr. Trieber discussed the upcoming Synergy Conference and said that there will be 12 individuals and 6 staff attending this year. One of the other advocates will be teaching Project STIR at Taking Roots Farm.

POLICY DISCUSSION

A. Board Self-Assessment Against Board Means Policies (according to the monitoring schedule).

1. **Agenda Planning—Policy 3.4.**

The monitoring report was emailed out to the board for review.

ASSURANCE OF SUCCESSFUL SUPERINTENDENT PERFORMANCE

A. Receipt of Monitoring Report—No Report Due.

B. New Operational Worries.

Work continues on the agency budget and Strategic Plan. Accreditation is scheduled for December. Mrs. Giess discussed concerns regarding the upcoming review due to the State Department taking a different approach to reviewing county boards. The State will also want to interview Board members as part of the review. Mrs. Giess discussed the upcoming biennium budget and explained that the process will be different because a new governor will take office after the budget has been approved. She also discussed the regionalization of county boards, which is an effort to make practices more consistent across the state. Regionalization will impact waiver services. Twelve county boards will have levies on the November ballot. If these levies fail, the outcomes could impact other county boards across the state.

Mrs. Giess shared a PowerPoint presentation prepared by the Ohio Association of County Boards (OACB), which has likely been provided to all county commissioners.

C. Next Monitoring Report.

1. Compensation & Benefits- Policy 2.3.

COMMUNITY LINKAGE

Mrs. Cole provided the board with a year-to-date breakdown of board expenditures for their review.

Following the board meeting, Mr. Smith presented Agency Accomplishments for 2026.

ANNOUNCEMENTS

There were no announcements.

ITEMS FOR NEXT AGENDA

A. 2027 Proposed Board Budget.

COMMENTS FROM FLOOR

There were no comments from the floor.

EXECUTIVE SESSION

Executive Session to discuss certain personnel and legal matters. Mr. Trieber moved to enter into Executive Session and Mr. Barwick seconded, motion carried unanimously. Roll call vote was taken and is as follows: Mr. Trieber-yes, Mrs. Wagner-yes, Mr. Bichsel-yes, Mrs. Tommelleo-yes, Mr. Ziegelhofer-yes, Mrs. Tagg-yes, Mr. Barwick-yes.

ACTION DURING EXECUTIVE SESSION

A motion was made by Mrs. Tommelleo to approve the superintendent contract for Mrs. Giess as proposed. Mr. Trieber seconded the motion, motion carried unanimously.

ADJOURNMENT

Mr. Bichsel made a motion to adjourn the meeting; Mrs. Tagg seconded. Motion carried unanimously.

Respectfully submitted,

Melissa Cole
Secretary Pro Tem