
PRE-BID CONFERENCE NOTES

Incontinent Supplies Pre-Bid Conference

January 23, 2023

Attended: Ted Stitzel, representing Reidy Medical.; Sarah D., Bobbi S., Alicia B., and Shauna B., representing Richland Newhope (Richland County Board of Developmental Disabilities)

- Introductions made Additional/Emphasized points to the Pre-Bid Conference Agenda:
- **Questions/Answers/Talking Points:**
 - Introductions and statements on time in the field and size of company
 - Attributes and advantages of company are stated
 - Online platform which can be tailored to only see won bid products
 - What is the board looking for in the bid?
 - Products that can serve our individuals and timely delivery of all said products that fit the department's needs
 - Would be allowed to write bids for more than one manufacturer's products
 - What if our unit size/amounts that we are bidding are different from the unit size/amounts in the bid packet?
 - Bidders can write up bids reflecting how their products are packaged if price works out where there can be a better advantage.
 - What else does Newhope need to see from us?
 - References and a list of other companies that receive products and/or work with Reidy Medical
 - Are we able to send the bid electronically?
 - No, we're not able to receive any electronic bids as they need to be physically sealed so we're able to open them
- **Reminder:** *Bid Opening is Wednesday, February 8th at 9:00 am at the Administration Building, 314 Cleveland Avenue, Mansfield, Ohio 44902. Bidders do not need to attend the bid opening but may attend if they choose to do so.*